

**Town of Cummington
Fees and Requirements for Building Use**

Town Committees, Boards, Officials for official Town Business, Town Sponsored events

- No Charge

Funerals/Memorials

- No Charge

Events, Ceremonies – Dining Room & Kitchen OR Auditorium OR Library Room

- Cummington Resident - \$30.00 per event, per room (must choose appropriate time block)
 - Half Day - AM (up to 6 hours)
 - Half Day - PM (up to 6 hours)
 - Full Day (6 hours or more)
- Non-Resident - \$60.00 per event, per room (must choose appropriate time block)
 - Half Day - AM (up to 6 hours)
 - Half Day - PM (up to 6 hours)
 - Full Day (6 hours or more)

Non- Profit Civic Groups (4-H clubs, Fire Association, Youth Group, etc.)

- \$10.00 per hour

For-Profit Group/Businesses – *Note: A Contract to use the Community House for For-Profit use with information of the name and contact details for the person responsible must be completed.*

- **Cummington Residents**
 - \$15.00 per hour
 - Half Day - AM (up to 6 hours) - \$50.00
 - Half Day - PM (up to 6 hours) - \$50.00
 - Full Day (6 hours or more) - \$100.00
- **Non-Residents**
 - \$30.00 per hour
 - Half Day - AM (up to 6 hours) - \$75.00
 - Half Day - PM (up to 6 hours) - \$75.00
 - Full Day (6 hours or more) - \$150.00

Cleaning/ Damage Security Deposit -

- All users are responsible for set up, clean up and trash removal after their event or program and arranging the area in the way it existed prior to their use of it. (See After Use Checklists posted throughout the building.) All tables and chairs must be returned to their storage area. All trash must be taken with you when you leave the premises.
- A security deposit of \$50 or 30% of the rental fee, whichever is greater, is required for the rental of the facility and should be submitted as a separate check from the fee. Security deposits are returned when Community House Coordinator is satisfied that any damage and/or cleanup has been taken care of by the renter.

(Continued on page 2)

Smoking and Alcohol Use

- There is no smoking or vaping of any kind allowed on any town property.
- Alcohol may be served in accordance with the state law and town policy. An application for a One-Day Special Liquor License along with page 2 of the application for One-Day Special Liquor License must be completed.

The Selectboard reserves the right to refuse to allow any use of the premises if they deem it would not be in the best interest of the Town of Cummington or the building.

The Selectboard reserves the right to reduce or waive the fees listed above if good cause is shown.